



## SENIOR CITIZENS ADVISORY BOARD MINUTES

September 21, 2010

**Chair Goff** called the meeting to order at 8:30a.m.

**ROLL CALL** – Members of the Board present: Chair – Bill Goff, Vice Chair – Barbara Luzaich, Dorothy Carmichael, Ken Kreisel and Arland Sponsler. Absent: Loretta Groulx, and Elisa Geraldini. Treasurer Karen Hornung. Staff present: Wendy Mines, Mary Tessier, Gloria Deeter. Transcriber: Jackie Mattias.

**APPROVAL OF MINUTES** – **MSC Sponsler/Luzaich approved the Minutes of the August 2010 Meeting. Passed unanimously.**

**A. TREASURER'S REPORT** – Written report was acknowledged as received at the meeting and will be filed for audit.

**B. SUGGESTION BOX:**

1. Suggestion from Jane Presta regarding changing the location of the outlet in the craft room. **MSC Sponsler/Luzaich recommended installing a power strip from outlet. Passed unanimously.**

**C. UNFINISHED BUSINESS:**

1. Use of Kitchen by Facility Rentals was reviewed. Barbara Luzaich said that she was frustrated that the opinions of the Senior Advisory Board that were expressed at the May 18<sup>th</sup> meeting were overlooked. Bill Goff said that it seemed that the City is determined to allow renters to use the kitchen. After much discussion, it was agreed that renters should NOT be able to use the equipment, but an attendant that is approved by Senior Center staff, and trained to work in the kitchen, could be hired to operate the oven and the steam tables during a facility rental event. This is in addition to the facility attendant hired to oversee the main use of the facility. Advisory Board Members also expressed the importance of being able to deny kitchen access to renters or individuals who have a documented history of problems with kitchen use at the Senior Center.

**MSC Sponsler/Luzaich recommends usage of kitchen with:**

- **Have an additional staff-approved and trained attendant to operate kitchen equipment.**
- **Staff has the right to refuse applicants/groups that have documented history of having abused facility use.**
- **Replace existing freezer with an energy efficient refrigerator/freezer.**

**D. COMMUNICATIONS – All communications not included in these minutes are posted on the bulletin board with this month's agenda:**

Items #1 and #2 were acknowledged as received in the agenda.

**E. STAFF REPORTS:**

1. Senior Center Participation – Report was reviewed and acknowledged as received in the agenda.
2. **Mary Tessier** – August Recreation Items Report was reviewed and acknowledged as received in the agenda.
3. **Mary Tessier** – August Class Participation Report. Mary amended the Participation Report to 5,587. (Sunday August 15<sup>th</sup> total of 76 was not carried down to the total column.)

**F. COMMITTEE REPORTS:** None

**G. NEW BUSINESS:** None

**H. PUBLIC DISCUSSION:** None

**I. ADJOURNMENT – With no other business to be conducted, Chair Goff adjourned meeting at 9:13 a.m.**

Respectfully Submitted,

Mary Tessier  
Senior Citizens Advisory Board  
Ex officio